



# St. Scholastica's College–Westgrove

Ayala Westgrove Heights, Silang, Cavite

Tel. Nos. (046) 511 - 0421

March 16, 2020

Dear Parents/Guardians and Learners:

Benedicite!

Amid COVID-19 situation which resulted in mandatory community quarantine and cancellation of classes, SSCW will implement the following guidelines:

**A. Fourth Quarter Instruction**

1. Delivery of lessons to cover the remaining competencies for each subject is via online learning platforms to be provided by the subject teachers.
2. Below is the online weekly schedule:
  - March 16 - 20, 2020
  - March 23 - 27, 2020
  - March 30 - April 3, 2020
  - April 6 – 8, 2020 for \* Final Exam for SHS only
3. A schedule per learning area is provided for the giving of instructions and assessments. Below is the schedule of subjects effective March 23, 2020, onwards.

**Grade School and Junior High School Departments**

	<b>Grade School</b>	<b>High School</b>
<b>Monday / Wednesday</b>	ELA, Reading / Mother Tongue, Math, CLE &	ELA, , Math, CLE & Investigatory Projects
<b>Tuesday / Thursday</b>	Science, Filipino & Social Studies	Science, Filipino and Social Studies
<b>Friday</b>	MAPEH, Computer, TLE	MAPEH, Computer & Work Education

**Senior High School Department**

	<b>Grade 11</b>	<b>Grade 12</b>
<b>Monday / Wednesday</b>	<ul style="list-style-type: none"> <li>• Specialization Subject 1 (Business Math, Gen. Bio and Discipline &amp; Ideas...)</li> <li>• Reading and Writing Skills</li> <li>• Pagbasa at Pagsusuri ng Iba't-ibang Teksto Tungo sa Pananaliksik</li> <li>• Statistics and Probability</li> </ul>	<ul style="list-style-type: none"> <li>• Specialization 1 (Gen. Chem 2/ Business Ethics.../ Community Engagement...)</li> <li>• Contemporary Phil. Arts...</li> <li>• Personality Development</li> </ul>
<b>Tuesday / Thursday</b>	<ul style="list-style-type: none"> <li>• Specialization 2 (Accounting / Basic Calculus / Intro to World Religions...)</li> <li>• Disaster Readiness and Risk Reduction</li> </ul>	<ul style="list-style-type: none"> <li>• Specialization 2 (Gen. Physics 2/ Business Finance.../Trends, Networks...)</li> <li>• English for</li> </ul>

**That in all things God may be glorified!**



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	<ul style="list-style-type: none"> <li>Research in Daily Life 2: Quantitative Research</li> </ul>	Academic Purposes <ul style="list-style-type: none"> <li>Media and Information Literacy</li> </ul>
<b>Friday</b>	<ul style="list-style-type: none"> <li>Theology II</li> <li>Physical Education and Health</li> </ul>	<ul style="list-style-type: none"> <li>Theology IV, Physical and Education and Health</li> <li>Research Project (by strand)</li> </ul>

### B. Computation of the Fourth Quarter and Final Grade

- Results of the online Written Works and Performance-Based Tasks will be computed to generate equivalent grades. Online Computed Grades will be converted into points using the transmutation table below:

Transmutation table	Points
99-95	2 points
94-90	1.75 points
89-85	1.5 points
84-80	1.25 points
79-75	1 point
74 and below	No point

- For Pre-school to Grade 10, Fourth Quarter grade is based on the average grade from First to Third Quarter plus the points earned thru online activities and assessments. For the Senior High School, same formula will apply but will include only the Third quarter grade per subject.
- Averaging System will be applied to compute for the Final Grade. Grades from First to Fourth Quarters will be part of the computation from Preschool to Junior High School, while Third and Fourth Quarters for the Senior High School.
- All students are expected to participate in the online learning sessions in lieu of the face-to-face classes. Participation in the activities provided in the online learning platforms will help students acquire the competencies and improve their grades.
- This formula is based on the recommendation of the Education Undersecretary Alain Pascua to use a special formula in computing the final grades of the students, which was released last March 13, 2020.

Note: For those who do not have access to the internet due to the enhanced community quarantine or total lockdown, and do not have internet connection at home, the Final Grade of the learners will be the average of their grades from First to Third Quarter. The learners are advised to read their textbooks and other educational books they have at home.

### C. Academic Ranking and Awards

- Honors, Academic Excellence Award and designations will be based on the Final Average Grade of the learners.

### D. Other Concerns

- Rechecking of test paper for the Third Quarter Exam will be done once the suspension of classes is lifted.

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2. Year-end rites will push through as scheduled when threat due COVID-19 is lifted by the government. Otherwise, recommendation from DepEd Memo No. 002, s. 2020 will be followed "Should public health situation prevent the holding of the year's rites within the said week, the schools, in consultation with the Parents-Teachers Association (PTA) leadership, may choose to reschedule or forego the holding of rites".

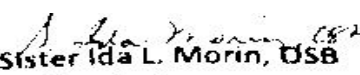
Please be guided accordingly. Thank you!

May our Blessed Mother keep us and our loved ones under her mantle of protection.

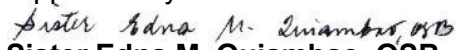
In St. Benedict and St. Scholastica,

Noted by:

  
**Mrs. Leah M. Sacay**  
Coordinator for Academics

  
**Sister Ida L. Morin, OSB**  
HS Principal

Approved by:

  
**Sister Edna M. Quiambao, OSB**  
School Directress

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